

Manor Walking Club

Minutes of committee meeting Tuesday 11th December 2018

Present:

Tim Nicholson	Chair
Margaret Smyth	Treasurer/Membership Secretary
David Green	Secretary/Programme Secretary

1. The new website was approved with some minor corrections.
2. It was agreed that completed online forms would be forwarded to MS so that both the Secretary and Membership Secretary will be holding electronic records. In addition, the hard copies of the forms will be printed and kept by the Membership Secretary.
DG
3. The updated new membership list from MGC records will be sent to MS.
DG
4. The Safety Code for the new club was noted and it was agreed that although the constitution is not due for review until 2020, it is open to members to propose amendments to the Safety Code at our first AGM in 2019.
5. DG will deal with the Ramblers affiliation and the insurance since both refer to the club's official address - that of the Secretary.
DG
6. Communications to the members may in future be directly from the Programme Secretary in respect of programme matters, from the Treasurer in respect of subscriptions and finances and via the Secretary for general committee matters and messages from the Chair.
7. A first annual subscription of £12.00 was agreed, to be collected during January 2019.
MS
8. The question of donations to relevant charities such as Mountain Rescue will be put to members at the first AGM.
9. MS will investigate whether we might prepare or purchase business cards for the club members on which their emergency contact details might be written.
MS
10. It was agreed that it is likely that no further committee meeting will be necessary prior to a meeting to prepare for the AGM.